

## **Paid Closures**

Day Home Educators, being self-employed individuals, have the flexibility to set their own closure dates.

The agency recommends a maximum of 10 days of paid closures annually. Day Home rates incorporate these paid closure dates. Statutory holidays are in addition to the agreed-upon paid closure dates.

Statutory holidays include:

New Year's Day, Family Day, Good Friday, Victoria Day, Canada Day, Heritage Day, Labour Day, Truth and Reconciliation Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day

## Please note:

- 1) Alternate care is sometimes available when your educator is not. This service is not guaranteed. Alternate care should be arranged through the agency.
- 2) If you require alternate care for your Educator's paid closure, you will be required to pay twice (Educator and Alternate care educator)
- 3) Paid closures do not include sick days/emergencies- If an educator is off for sick day or emergency, you will be credited for the day unless alternate care is used.
- 4) Arrangements with families can be made to match time off with parents to ensure there is no additional transitions for the children.

Educators are required to submit a list of paid closures to parents/guardians and Children's Choice by March 31<sup>st</sup> of each year. Educators will be required to preplan for the year for parent ease.

Listed below are paid closure dates for April 1st, \_\_\_\_\_, to March 31st, \_\_\_\_\_ Month **Dates** April May June July August September October November December January February March Child Name:

Parent Name: Parent Signature:

Date signed: